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HOW TO REPORT SAFETY CONCERNS (STUDENTS):

Introduction:

Hello, everyone! Today, I want to talk to you about something very important—what to do when you see or hear something that makes you afraid.

Key Message:

If you ever see or hear something that makes you afraid for your safety or the safety of someone else, **tell the first adult you see.**

Sometimes, you might feel like waiting until you see an adult that you know really well, but that can delay getting help and potentially put someone in danger. Instead, **tell the first adult you see**. It doesn't matter if you know the adult really well or not, what matters is that you **tell the first adult you see**. The adult will know what to do and they will help you.

How to Report:

- 1. If you see or hear something that makes you feel scared, take a deep breath.
- 2. Look around you for the nearest adult.
- 3. Approach them and say, "I need to tell you something important."
- 4. Share what you observed as clearly as you can and they will help you.

Conclusion:

Remember, if you see or hear something that makes you afraid for someone's safety just **tell the first adult you see.** It doesn't matter if it's a teacher, a staff member, or any other grown-up, they know what to do and they are here to help you!

If we work together, we can help to keep each other safe. Thank you for listening and for helping to keep our school a safe place for everyone.

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